

**Information Network of Kansas
Board Meeting
October 1, 2009**

The October 1, 2009 meeting was held at the KDOT Office, 700 SW Harrison, 2nd Floor, Topeka, KS 66603. At 10:02 a.m. Chairman Dunham called the meeting to order.

The following Board members and proxy were present: Amy Blankenbiller Gary Centlivre, Cynthia Dunham, Duncan Friend, Joe Hennes, Travis Rozean, Dennis Slimmer, Joan Wagnon and Dan Yunk. Others present were: Jim Hollingsworth, INK Executive Director; Phil Elwood, INK General Counsel; Lisa Jones, Shane Myers, Michael Cook, and Wayne Dirks, Kansas Information Consortium (KIC); Dan Korber, Kansas, Inc.

Consent Agenda

Dunham referred to the Consent Agenda for October 1, 2009. The following items were on the Consent Agenda:

- September 2009 INK Board Minutes
- September 2009 Executive Director Report
- September 2009 Network Manager Report
- Contracts:
 - Kansas Department of Agriculture
 - Kansas Bureau of Investigation Limited Criminal History Amendment – User Fee Increase

A motion was made by Blankenbiller to approve the Consent Agenda for the October 1, 2009 Board Meeting. Seconded by Yunk. Motion carried.

Regular Agenda

Board Officer Nominating Committee

Dunham recommended the following individuals comprise the Board Officer Nominating Committee: King, Slimmer, Blankenbiller and Ahlerich. Dunham noted the Board Officer election would occur at the November 2009 meeting.

A motion was made by Yunk to create the Board Officer Nominating Committee, consisting of the following individuals: King, Slimmer, Blankenbiller and Ahlerich. Seconded by Rozean. Motion carried.

Kansas Bureau of Investigation (KBI) Limited Criminal History Contract User Fee Increase Addendum

Hollingsworth provided an overview of the KBI Addendum, which proposed an increase in user fees to \$20.00, of which the KBI portion would be \$18.25 and the INK portion would consist of \$1.75. Hollingsworth noted the KBI addendum would be effective as of October 1, 2009 (today's date) and Secretary Thornburgh would be meeting with the KBI Director on October 7, 2009 regarding this issue. Discussion ensued.

The Board expressed concern regarding the timing, given the addendum was to be effective as of October 1, 2009 and the Secretary of State had a meeting with the KBI Director on October 7, 2009 on this issue. Concern was also expressed regarding the precedence of this request, given the general policy of the INK Board has not been one to set a respective agency's fee in regards to an application created by INK, nor has it been the respective agency's role to determine INK's fee in regards to executing that application.

The Board expressed an understanding of the KBI's current budget constraints, given that many agencies were experiencing financial difficulty due to the state's current economic situation. During these times the Board has

been willing to work with agencies to develop solutions that could provide some short-term relief in exchange for long-term opportunities, while also preserving the self-funded model.

Hollingsworth estimated the addendum would decrease INK revenues by approximately \$2,500 based on current figures. Counts noted INK fees typically increased proportionally with user fee increases, and in this case, INK fees were not adjusted.

Dunham directed Hollingsworth to provide language to the Board that could be included in future contracts to address similar issues in regards to INK fees that may arise.

A motion was made by Blankenbiller to postpone the discussion regarding the KBI Limited Criminal History Contract User Fee Increase Addendum to the November 2009 Meeting. Seconded by Wagnon. Motion carried.

Dunham requested clarification regarding the direction to be given to the Secretary of State on behalf of the INK Board for the Secretary's meeting with the Director of the KBI on October 7, 2009. The current addendum provided for an increase in user fees to \$20.00, of which the KBI portion would be \$18.25 and the INK portion would remain at \$1.75. Discussion ensued.

A motion was made by Blankenbiller authorize the Secretary of State on behalf of the INK Board to approve the KBI Contract Amendment increasing the user fee to \$20.00; however, the KBI portion would consist of \$18.20 (rather than \$18.25) and the INK portion would consist of \$1.80 (rather than \$1.75) in order to remain proportionally consistent with the existing contract. If agreed upon by both parties, the fee increase will take effect on October 8, 2009, and if not agreed upon the INK Board will further address the KBI Contract Amendment at the November 2009 meeting. Seconded by Wagnon. Motion carried.

INK Financial Audit

Hollingsworth provided an update regarding the INK Financial Audit, noting Berberich and Trahan expected to have a draft complete by October 31, 2009 and the group would provide an overview of the audit findings at the November 2009 meeting.

Executive Session – Data Center Move

At 10:55 a.m. Slimmer moved that the open meeting of the Information Network of Kansas be recessed for a closed, executive meeting pursuant to Joint Rule 5 of the Joint Rules of the Senate and House of Representatives and subsection (b) (13) of KSA 2000 Supp. 75-4319, as amended by Section 2 of Chapter 190 of the 2001 Session Laws of Kansas, for the purpose of consulting with Counsel to discuss contract issues related to the attorney-client privilege. No binding action shall be taken during closed or executive recesses and that the Information Network of Kansas resume the open meeting in this room, 2nd Floor of the KDOT offices at 11:10 a.m., and that this motion, if adopted, be recorded in the minutes of the Information Network of Kansas and be maintained as a part of the permanent records of the Board. Seconded by Yunk. Dunham requested the INK Executive Director and INK Counsel remain present for Executive Session. Motion carried.

At 11:12 a.m. Dunham reconvened the meeting and reported that no binding action was taken during Executive Session.

INK Strategic Plan

Hollingsworth provided an overview of the strategic planning process, noting the current three-year plan was adopted by the Board in 2007. Hollingsworth requested input from the Board regarding strategic planning goals and objectives.

Blankenbiller provided an overview of several items brought forth from the Chamber's perspective, noting business members may not be aware of all of the services provided through Kansas.gov, and further efforts to

market and educate potential users could be helpful. Blankenbiller noted partnerships with libraries to provide access to the Internet, marketing Kansas.gov to specific groups of businesses (large and small; new and existing, etc) could provide potential opportunities.

Yunk provided an overview of several agriculture-specific applications that could be helpful for rural Kansans, such as online licensing, electronic reports, GPS mapping, etc. Yunk noted that while these specific examples represented tactical actions that could be taken by Kansas.gov, the Board's focus should be on the larger strategic issues, such as demographics, broadband infrastructure and other issues that work towards INK's overall vision.

Wagnon noted major issues, such as moving government towards electronic documents and developing broadband infrastructure throughout the state were important to reach INK's overall vision.

At 11:45 a.m. Blankenbiller was excused from the meeting.

Rozean noted that bridging the gap between state and local government was important, as there may be some overlap and competition between the two entities, and improving the flow of information between them would be helpful.

Slimmer provided an overview of KDOT and cited potential issues, such as lack of communication and understanding of the self-funded model as to reasons why KDOT has not fully utilized INK's services to this point. Slimmer noted increased education efforts and finding solutions with respect to government agencies charging each other for services could provide future opportunities for INK.

Elwood provided the Board with a handout summarizing the INK Statute, noting the provisions provided enough latitude to do what they wanted to do.

Hollingsworth noted he would provide a summary of the discussion and goals at the November 2009 meeting and continue the discussion.

Other Business

Jones reminded the Board the JCIT dinner would be held in December 2009.

Adjourn

With no further business, at 12:04 p.m., Dunham requested a motion to adjourn the meeting. A motion was made by Yunk to adjourn the meeting. Seconded by Slimmer. Motion carried.

Respectfully submitted by Jim Hollingsworth for

Stan Ahlerich
Secretary